

Solano County
Office of Education

JOB TITLE: School Intervention Specialist (Range 23)

DESCRIPTION OF BASIC FUNCTION AND RESPONSIBILITY

Under supervision of the Principal of Alternative Education, the School Intervention Specialist performs a variety of duties associated with school safety, at-risk students, and outreach services at school sites.

JOB REQUIREMENTS AND QUALIFICATIONS

- High school diploma or G.E.D. equivalent.
- Minimum of one (1) year experience working with at-risk students.
- Experience in working with outreach services and school safety preferred.
- Possession of a valid California driver's license preferred.
- Ability to demonstrate leadership and communicate effectively with school personnel, students, parents, and community.
- Knowledge of gang prevention, drug/alcohol prevention education, and other appropriate intervention programs.
- Ability to write incident reports as necessary.
- Ability to deal with possible confrontational situations.
- Knowledge of education code and all appropriate state and federal laws.
- Ability to maintain confidentiality of records and information.
- Ability to assess situations, interpret student behavior, and apply appropriate measures to enforce school regulations.
- Ability to diffuse situations safely, calmly, and with authority.
- Ability to interact effectively with culturally and economically diverse individuals and groups.
- Ability to analyze situations and accurately adopt an effective course of action.

- Ability to interact with staff in a manner that encourages high morale and efficiency.

ESSENTIAL DUTIES

- Assists administrators with services for at-risk students, including available outreach services offered by community and law enforcement agencies as needed.
- Assists educational staff in connecting at-risk students with school activities and appropriate available resources.
- Assists in maintaining the safety and order of students while enforcing school rules and regulations. Anticipates and intervenes to prevent situations that may cause accidents or endanger student(s) and/or staff welfare or safety.
- May patrol district properties, on foot and/or vehicle, as assigned.
- May escort students when appropriate and according to County Office procedures.
- Responds to and assists at scenes of crimes, crowd control, accidents, and other emergency situations when required.
- May coordinate in-service training on recognizing and identifying at-risk behaviors.
- May recruit and/or coordinate mentors or tutors for at-risk students.
- May acquire resources beneficial to the district's safe school goals to reduce violence, alcohol/drug, and tobacco issues on school campuses.
- Establishes and maintains positive relationships with community entities, individuals, and groups. Identifies resources for information and assistance in the County Office, community, and law enforcement agencies.

MARGINAL DUTIES

- Performs related duties as assigned.

SUPERVISION RECEIVED

Employees in this classification receive limited supervision within a broad framework of overall objectives.

SUPERVISION EXERCISED

None

PHYSICAL ACTIVITY REQUIREMENTS

This position requires a physical examination be taken and passed based on the physical requirements listed below:

Work Position (Percentage of Time):

Standing (35%)

Walking (70%)

Sitting (5%)

Body Movement (Frequency):

None (0) Limited (1) Occasional (2) Frequent (3) Very Frequent (4)

Lifting – lbs. (0-40)

Lifting (4)

Bending (4)

Pushing and/or
Pulling Loads (3)

Reaching
Overhead (3)

Kneeling or
Squatting (4)

Climbing Stairs (3)

Climbing Ladders (3)